

# University Teaching Committee Agenda

**Meeting to be held on Thursday 14 March 2024 at 9.30 am in Room H/G21, Heslington Hall, Campus West**

Papers are available in the UTC Papers Folder. Members unable to attend are asked to inform Claire Pinder in advance (email [claire.pinder@york.ac.uk](mailto:claire.pinder@york.ac.uk) or decline the Google Calendar invite).

Please see the Category 2 Agenda [final page] for items which are: [a] information provided for information only, where discussion is not required or expected, unless a request is made to escalate an item to Category 1 and [b] supplementary information and data for items on the Category 1 Agenda.

## Category 1 - Main Agenda

### Section 1: Standing Items

No.	Item	Item Code	Status	Lead(s)
1.1 9.30 hrs	Welcome and apologies for absence	N/A	To note	All Members
1.2	Declaration of Interests in items on the Agenda	N/A	To note	Chair
1.3	Minutes of the UTC meeting held on 15 February 2024	UTC.23-24/65	To confirm	Chair
1.4	Action Log and Matters Arising from the Minutes	UTC.23-24/66	To note	Chair
1.5	Report of Chair's Action taken since the last meeting: none to report	N/A	N/A	N/A
1.6 9.35 hrs	Oral Report from the Chair	N/A	To note	Chair
1.7	Oral Report from the Deputy Chair	N/A		
1.8 9.45 hrs	Oral report from the Student Representatives	N/A	To note	Student Reps

## Section 2: Strategic Development, Performance Monitoring and Student Insight items for consideration and/or decision

No.	Item	Item Code	Status	Lead(s)
2.1 9.50 hrs	Assessment and feedback project: update and key principles	UTC.23-24/67	To consider	Jan Ball-Smith, Jess Penn
2.2 10.10 hrs	Update from Professional Programmes Forum (Presentation)	UTC.23-24/68	To consider	Claire Ball-Smith, Polly Sykes

## Section 3: Policy and Regulatory Matters

No.	Item	Item Code	Status	Lead(s)
3.1 10.30 hrs	Annual report on Special Cases, academic appeals and complaints	UTC.23-24/69	To consider	Daisy Bowen, Charlotte Monk
Break				

## Section 4: Quality Assurance Processes

No.	Item	Item Code	Status	Lead(s)
4.1 11.00 hrs	Annual Review: Institutional Report	UTC.23-24/70	To consider	Associate PVC TLS
4.2 11.20 hrs	New programme: BA Architecture	UTC.23-24/71	To approve	Paul Bishop, Jill Webb and Meely Doherty (reviewers); Amy Muckersie (AQ); Lorraine Farrelly, Ehab Kamel (Architecture)

## Section 5: Sub-committee Summaries and Meeting-related information

No.	Item	Item Code	Status	Lead(s)
5.1 11.40 hrs	Update on Electives Group	UTC.23-24/72	To consider	Tom Cantrell / Sally Quinn

Date of the next meeting: 16 May 2024, 9.30 am.  
**Duncan Jackson** ([duncan.jackson@york.ac.uk](mailto:duncan.jackson@york.ac.uk))

## Items relating to the Meeting to be held on Thursday 14 March 2024 at 9.30 am, in Room H/G21, Heslington Hall, Campus West

Category 2 Agenda Items are provided for: [a] information only, where UTC discussion is not required or anticipated, unless a request is made to escalate an item is from Category II to Category I for consideration OR as [b] supplementary information and data for items on the Category I agenda.

### Section 6: Category 2 Items

#### Items for Information

No.	Item	Item Code	Cross-reference to Category I Agenda Item (where relevant)
6.1	Annual Review Summary Report and Action Plan for: a) Arts and Humanities b) Sciences c) Social Sciences	UTC.23-24/73a UTC.23-24/73b UTC.23-24/73c	4.1 Annual Review: Institutional Report
6.2	Faculty Learning and Teaching Group: notes from the following meetings: a) Arts and Humanities, 14 February 2024 b) Sciences, 14 February 2024	UTC.23-24/74a UTC.23-24/74b	
6.3	Apprenticeship Monitoring Board	UTC.23-24/75	
6.4	Update on Validated Provision	UTC.23-24/76	
6.5	The new Union's SUMmit: Structure of the merged Student Union	UTC.23-24/77	
6.6	A Guide for Staff from Students: How to Support students across multiple departments	UTC.23-24/78	

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**Duncan Jackson**

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